

Oxford Country Club

Employment Application

Oxford Country Club is an equal opportunity employer. We consider all qualified applicants without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, veteran status, military status, or any other status protected by applicable federal, state, or local law. Reasonable accommodation is available during the application and hiring process upon request.

Instructions: This form can be filled out on screen. Click into each box to type, and click checkboxes to select them. When finished, save the file and email it back as an attachment.

Position & Applicant Information

Position(s) applied for: Outdoor/Grounds Crew Server/Bartender Lifeguard Kitchen Staff

Other: Today's Date:

Name:

Last First Middle

Address:

Street City State Zip

Phone: Email:

Preferred contact method: Phone Email Text

Have you been employed by Oxford Country Club before? If yes, dates:

Are you currently employed?

If yes, may we contact your current employer? Yes No After offer only

Are you able to meet the attendance, punctuality, schedule, and essential job requirements for the position, with or without reasonable accommodation?

Yes No

If selected for employment, when would you be available to start?

If hired, can you provide documentation showing that:

You meet any minimum age requirements for the position applied for?

You have a legal right to work in the United States?

Availability: Please list days and times you are available to work, including evenings, weekends, holidays, and seasonal dates:

Desired employment type: Full-time Part-time Seasonal Temporary

Earliest start date:

Additional Hiring Information

How did you hear about this position?

Employee referral

Website

Social media

Job board

Walk-in

Other:

Preferred work area, if any:

Grounds

Clubhouse/Restaurant

Bar

Pool

Banquets/Events

No preference

Preferred shifts:

Mornings

Afternoons

Evenings

Weekends

Holidays

Flexible

Are there any dates you are unavailable during the season?

If seasonal or temporary, do you have a planned end date?

Are you able to reliably report to scheduled shifts at Oxford Country Club?

Yes No

References

Please provide up to two professional, school, volunteer, or character references.

1. Name:

Relationship:

Phone/Email:

2. Name:

Relationship:

Phone/Email:

Role-Specific Qualifications

Please check any experience, certifications, or abilities that apply:

Outdoor/Grounds Crew:

Landscaping

Mowing/trimming

Equipment operation

Irrigation

Golf course maintenance

Able to work outdoors in varying weather

Server/Bartender:

Customer service

POS system

Food running

Banquet/event service

Cash/card handling

Food safety knowledge

Bar service

Responsible alcohol service

Inventory/restocking

Must meet applicable age requirements

Kitchen Staff:

Food preparation

Line cook experience

Food safety knowledge

Kitchen equipment operation

Dishwashing/sanitation

Able to work in a fast-paced kitchen

Lifeguard:

Current lifeguard certification

CPR/AED

First Aid

Swim instruction

Pool operations

Certification expiration date:

Licenses, certifications, or training relevant to the position:

Can you perform the essential duties of the position applied for, with or without reasonable accommodation?

Yes No

Education

	Name and Location	Major	Degree/Diploma
High School			
College/Univ			
Trade School			

Relevant Skills & Additional Qualifications

Summarize skills, certifications, equipment experience, customer service experience, safety training, or other qualifications related to the position.

Employment History

List most recent employment first, including seasonal, temporary, volunteer, internship, or school-related work experience if relevant.

(1) Employer

Employer: Phone:

Address:

Position: Date Employed:

Reason for leaving:

Duties performed:

Employment History (continued)

(2) Employer

Employer:

Phone:

Address:

Position:

Date Employed:

Reason for leaving:

Duties performed:

Applicant Certification & Authorization

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that false, incomplete, or misleading information may result in refusal to hire or separation from employment. I authorize Oxford Country Club to verify information related to my employment history, education, references, certifications, and qualifications as permitted by law. I understand that employment, if offered, may be conditioned on completion of required onboarding documents and any job-related screening required for the position.

I understand that this application does not create a contract or guarantee of employment. If hired, I understand that my employment with Oxford Country Club is at-will, meaning that either I or Oxford Country Club may end the employment relationship at any time, with or without cause or notice, except as otherwise provided by applicable law.

Applicant Signature (type full name):

Date:

By typing your name in the signature field above, you agree that this constitutes your electronic signature on this application.